

lingo art  the  
language  
training experts



## **Individual German Courses**

**Face-to-face classes**

**Online courses**

**Lessons on the phone**

[www.lingo-art.de](http://www.lingo-art.de)

# Our German trainer team



**Andrea  
Kleeberger**



**Beate  
Hohenberger**



**Karin Heigl**



**Naomi Wieland**



**Ingrid Kraft**



**Maria  
Schleindlsperger**

**and more trainers**

## Qualified language trainers

lingo art is one of the few language schools that mainly work with **permanently employed trainers**. This offers stability and flexibility. We provide targeted support and training for our trainers to keep their methodology and didactics up to date.

Our trainers are native speakers or have near-native German skills. Many of them have **multiple qualifications** and come from different professional backgrounds. They know from their own experience how companies work and have been teaching for many years.

**Details about our team and their professional development can be found [here](#).**



## Our course types

### classic

Individual **face-to-face lessons** at lingo art, at your place of work or - on request - at your home. 60 or 90 minutes per appointment.

### virtual

Individual **virtual lessons** on Microsoft Teams or zoom. 60 or 90 minutes per appointment

### phone

Intensive one-to-one **training on the phone** to improve your listening comprehension and speaking skills. 30 or 45 minutes per appointment

### flexible

In **one-to-one lessons**, you can decide from lesson to lesson whether you want to meet your trainer in person, in a virtual meeting or talk to him or her on the phone. Just as you prefer.

### virtual open

**Virtual group lessons** with 3 to 6 participants per course.

Learning together with others is more fun and motivating. We will consider individual scheduling requests and organize the course in a way that suits everyone. Courses in German (foreign language) start regularly on all levels from A1.1 to C1.2.



## Our services

### Initial consultation and level check

We will assess your German language skills referring to the CEF, discuss the course options and answer your questions. Subsequently, we will create a detailed proposal for you.

### Flexible combinations of course types

We redefine flexibility in a completely new way. For **one-to-one training**, you can choose or combine face-to-face, online lessons or lessons on the phone individually or you can decide from lesson to lesson, depending on your time. Meet your trainer face-to-face, online or just for a phone call.

### Course schedule

We are very flexible when it comes to planning your course schedule.

For **individual lessons**, you choose the course day and time that suit you best.

For **virtual open courses**, we ask all participants about possible course days and times and choose the date that suits everyone.

We teach Monday to Friday between 07:30 am and 09:00 pm, if needed also on Saturday.

### Schedule changes and cancellations

For individual lessons, you can cancel or postpone lessons free of charge up until 2:00 pm the day before or 2:00 pm on Friday for classes taking place on Monday.

### Course length

We generally recommend 3 or 6 months for a course. However, we are happy to meet your wishes.



## Our German courses

### German courses from CEF A1 to C1

We will gradually build up your German language skills according to the CEF. Participants will learn speaking, listening, reading and writing, plus the basics of grammar and pronunciation. Individual or virtual group lessons with 3 to 6 participants.

### Improve your writing skills

Written communication at work, e-mails and correspondence with customers, business partners or authorities, documentation, minutes, specialist articles. You will learn how to phrase sentences in a stylistically correct way and improve your written communication.

### Improve your communication skills

Many learners often learn German quickly, but usually only concentrate on vocabulary, grammar, reading and writing. We train listening comprehension and speaking intensively, and the topics are tailored to participants' needs and requirements.

Communicating at your place of work, making phone calls, explaining and arguing in meetings, presenting and negotiating - we will coach you individually.

### Individual exam preparation for telc German or Goethe Certificate

For telc German exams or Goethe Certificate B1, B2, C1, C2 and B1+ Beruf, B1-B2 Beruf, B2+ Beruf, B2-C1 Beruf as well as C1 Beruf exams.

We will prepare you in individual lessons for all telc exams. Our German trainers are certified examiners and know exactly what is required. We will support you individually in **one-to-one tuition** and get you ready for the exam.



## Further German Courses

### Specialist language coaching

In **individual tuition**, you choose the topics you need. We provide individual support or coaching in many specialist areas, e.g., sales, marketing, business management, finance, controlling or prepare important appointments and meetings with you in German.

### Improve your pronunciation

Good pronunciation is a prerequisite for successful communication in a foreign language. If people have difficulties understanding you, our pronunciation course can provide help. We will improve your pronunciation in just a few appointments. In individual lessons, we will focus on your weak points. Our certified pronunciation trainers provide individual support.

### German for HR and Recruiting

Discuss current HR topics **in individual lessons** with your trainer, improve your communication with applicants and employees or discuss individual topics from Active Sourcing to Employer Branding. In this course, you will learn the active use of German in an HR context and further expand your specialist vocabulary.

### German for job applications and interviews

Optimize your application documents including CV and cover letter with individual tuition, create your XING or LinkedIn profile in German or draft individual email templates for questions from or for recruiters. Practise your self-presentation, learn the appropriate answers to questions in the job interview. We support or coach you individually.



## Course Fees and Offers

### Individual lessons

You choose your course and the topics you want to work on as well as possible course days and times. After testing your level and discussing your needs you will receive a detailed proposal.

We recommend **at least 10 lessons of 60 or 90 minutes** each if you want to study regularly. If you would like to get to know us first and find out if we can collaborate, book **2 lessons** and decide afterwards.

Course fees vary depending on the specific topic.

### Virtual open group courses

3 to 6 participants per course  
50 lessons of 45 minutes = 25 appointments  
1 or 2 appointments per week for CEF A1 and A2 levels  
One appointment per week from CEF B1 level

#### **Per participant:**

€ 628.00 + 19% VAT = 747.32 incl. VAT  
+ course material

If you need to pay on your own account, you can pay in monthly instalments by SEPA direct debit mandate.

### Bring a friend

Recommend us to your friends or colleagues. If 2 or more friends or colleagues register together for one of our **virtual open courses**, both of you will receive 25% off the course fees:

#### **Per participant:**

€ 478.00 + 19% VAT = € 566.82 incl. VAT  
+ course material



## **That is what our participants say:**

Check out our Google reviews.  
Our participants recommend us:

[Google Reviews](#)

## **Do you have any questions or would you like to talk to us about your current situation?**

If you would like to talk to us personally about your current situation or would like individual help, you can get in touch with us and arrange a non-binding telephone or virtual appointment to discuss how we can best support you.

**Click here for a non-binding telephone or  
virtual appointment:**

[Book a free consultation appointment](#)

**We look forward to talking to you.**

lingo art Sprachtraining GmbH  
Arnulfstr. 132 - 80634 München  
Phone +49 89 13011580  
Mail [info@lingo-art.de](mailto:info@lingo-art.de)